

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 22 February 2013



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Finance, Audit & Performance
Committee**

Mr PAS Hall (Chairman)
Miss DM Taylor (Vice-Chairman)
Mr JG Bannister
Mrs R Camamile

Mr R Mayne
Mr JS Moore
Mr K Morrell

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the Committee Room 2 on **MONDAY, 4 MARCH 2013** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Denise Bonser'.

Denise Bonser
Democratic Services Officer

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**

3. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)

To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 10 December 2012 attached.

4. EXTERNAL AUDIT 11/12 CERTIFICATION REPORT (Pages 3 - 16)

5. EXTERNAL AUDIT 2012/2013 AUDIT PLAN (Pages 17 - 40)

6. INTERNAL AUDIT UPDATE REPORT (Pages 41 - 56)

7. INTERNAL AUDIT PLAN 2013/15 (Pages 57 - 74)

8. PERFORMANCE MANAGEMENT FRAMEWORK (Pages 75 - 90)

Report of the Chief Officer for Corporate & Customer Resources, Scrutiny & Ethical Standards attached.

9. GENERAL FUND BUDGET QUARTER 3 2012/2013 (Pages 91 - 110)

Report of the Deputy Chief Executive (Corporate Direction) attached.

10. WORK PROGRAMME 2013/14 (Pages 111 - 112)

Work Programme for 2013/14 for agreement attached.

11. HOUSING REPAIRS REVIEW

Report to follow.

12. FINANCIAL UPDATE

The Deputy Chief Executive (Corporate Direction) will give a verbal update.